

**GOVERNMENT OF PUNJAB  
DEPARTMENT OF REVENUE AND REHABILITATION  
(LAND REVENUE BRANCH)**

No. 25/68/2005-I. R.II/3339

To

All the Commissioners of the Divisions/  
Deputy Commissioners and  
Sub-Divisional Magistrates in the State  
Chandigarh, dated the 3-10-2005

Subject: Demarcation of land-completion within specified time.

Sir,

I am directed to say that the Department of Revenue had issued a "ਭੈਂ ਰਿਕਾਰਡ ਗਾਈਡ" sometime back. Vide chapter 9 of this guide it has been explained that a person has to present his application in duplicate for the demarcation of his land by affixing a Court fee of Rs. 1.25 on a judicial paper to the Revenue Officer. The Revenue Officer is required to keep a record of such a copy in the register and send it to the Kanungo. The Kanungo is to demarcate the land within a period of one month by visiting the spot. The circle Revenue Officer is also to give a date to the applicant to come present before him so that he could inform him that his work has been attended to or not. It has further to be ensure that the applicant has not to appear before him on more than two occasions.

2. It has also been decided that the cases filed by the NRIs be given special attention. These cases have to disposed of within a period of one month positively. Even where police help was required in such cases that shall be arranged within this period only. In no case this time limit should be allowed to be violated. In case this time limit is not possible to be observed the circumstance shall be explained to the Concerned Collector and specific permission may be obtained in writing.

3. These instructions may be brought to the notice of all officers/officials for strict compliance.

Your faithfully,

Sd/-

Under Secretary Revenue (B)

Endst No. 25/68/2005-L.R.II/3340

Chandigarh, dated the 3-10-2005

A copy is forwarded to the Secretary to Govt. Punjab, Department of NRI Affairs, for information and necessary action.

Sd/-

Under Secretary Revenue (B)

Endst No. 25/68/2005-L.R.II/3340-A

Chandigarh, dated the 3-10-2005

A copy is forwarded to Director, Land Records Punjab, Kapurthala Road, Jalandhar, for information and necessary action.

Sd/-

Under Secretary Revenue (B)