

RECEIPT CHALLAN
(Form PTR 16, Rule 107 of PTR Volume I)

(For use of Treasury only)

Serial No. _____

Date : _____

(To be filled in by the tenderer)

By Whom Tendered : _____

Purpose of Deposit : _____

Amount (in figures) Rs. _____ (in words) Rupees _____

Treasury/Sub Treasury Code

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(Name of the Treasury/Sub Try.)

DDO Code (on whose behalf Money Deposited)

1	0	1
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(Designation of the DDO)

Deputy/Under Secy. Revenue, Pujah

Plan/Non-Plan/CSS ("P" for Plan, "N" for Non-Plan, "S" for CSS)

Major Head

0	0	7	0
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 Sub-Major Head

6	0
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 Minor Head

8	0	0
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 Sub Head

8	6
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(Complete Head of Account)

"0070 - OTHER ADMINISTRATIVE SERVICE - 60 - OTHER SERVICES.
800 - OTHER RECEIPT - 86 - FEE UNDER RIGHT TO INFORMATION ACT."

(Signature of the Tenderer)

(For use of Department or Treasury only)

Order To The Bank : "Correct, Receive and Grant Receipt"

Departmental Officer of DTO/TO (with seal)

Received Rs. : _____ (in words) _____

(Authorized signatory of the Bank)

Details of money deposited

	DRAWEE BANK	BRANCH	CHEQUE/ DRAFT NO.	DATED	CASH DETAILS	RUPEES	PAISE
1.					Rs. 1000 × =		
2.					Rs. 500 × =		
3.					Rs. 100 × =		
4.					Rs. 50 × =		
5.					Rs. 20 × =		
6.					Rs. 10 × =		
7.					Rs. 5 × =		
8.					Rs. 2 × =		
9.					Rs. 1 × =		
10.					Coins		
TOTAL :							

Notes : i) A separate challan may be used for every complete Head of Account.

ii) Incomplete/incorrect challan or challan not verified by the Departmental officer or DTO/TO is liable to be rejected by the Bank.